

**Verdun Elementary School Governing Board Meeting
September 26, 2017 at 5:35-7:15 PM**

Present: Sandra Luther; Mary-Anne Fyckes; Natalie Lalonde; Diane Tierney; John Ranger; Marie Eve Lavigne; Roy Valerio; Sarah Davey

Regrets: Louise Dorais; Kim Duquette

1. Welcome:

2. Appointment of Secretary:

MOTION # 1 Natalie Lalonde nominated Sarah Davey to be the secretary, it was 2nd by Diane Tierney. Passed unanimously

3. Introduction of Members

3.1. Each member introduced him/herself

4. Additions to the Agenda:

4.1. Microwave

4.2. Nomination to SNAC

5. Approval of the Agenda:

MOTION #2: Motion to approve the agenda moved by Diane Tierney seconded by Natalie Lalonde . Carried unanimously

6. Operation

6.1. **Review of Internal Rules of Operation:**

6.2. **Approval/Modification of the Internal Rules of Operation**

MOTION #3 Motion to approve the Verdun Elementary Internal Rules of Order was moved by Mary-Anne Fyckes, seconded by Natalie Lalonde. Passed unanimously.

7. Corrections/Approval of minutes: June 15, 2017 & AGM

7.1. Correction to name: Mary-Anne Fyckes

7.2. June section 2.1 should read "school supply list"

7.3. Motion#71 read "moved by Roy Valerio, 2nd by Roy Valerio" it should read seconded by Diane Tierney.

MOTION #4: Motion to approve the minutes and corrections from the June 2017 and the AGM meetings moved by John Ranger seconded by Natalie Lalonde . Carried unanimously

8. Election of a Chairperson:

MOTION#5 Mary-Anne Fyckes nominated Marie Eve Lavigne, it was 2nd by Roy Valerio. passed unanimously

9. Election of procedure for calling upon alternates (5 alternates):

9.1. Alternates SEVERINE LANDAIS, MERIELLE MAYNARD, JULIA GREGORY, JESSICA JARDIM, CHRIS MAVRITSAKIS

Proposal to “pick the names out of hat” to establish the order that the alternates will be called:

1. SEVERINE LANDAIS
2. JULIA GREGORY
3. JESSICA JARDIM
4. CHRIS MAVRITSAKIS
5. MERIELLE MAYNARD

10. Discussion: Appointment of Community Representatives:

10.1. Rev. David Lefneski of the SouthWest Mission has expressed interested in joining again, **Simone Viger CLC director** has also expressed interest in joining

MOTION #6: to approve the suggestions of David Lefneski and Simone Viger to be appointed as community representatives moved by Mary-Anne Fyckes seconded by Natalie Lalonde. Carried unanimously

11. Dates and Times of meetings:

11.1. Number of meetings: 8

11.2. November 23rd, January 24th, February 21st, March 20th, April 24th, May 22, June 19th

MOTION #7 to add a meeting for the month of October on the 26th day moved by John Ranger seconded by Mary Anne Fyckes. In favour 2, opposed 5 abstentions 0. Motion not passed

MOTION #8 to approve the dates as presented moved by Sarah Davey seconded by Natalie lalonde. Favour 5 opposed 0; abstention 1. Motion passed.

12. Question Period #1: none

13. Correspondence:

13.1. Share the Warmth: have continued to donate school supplies & food to supplement our lunch program

13.2. CCS: programs to support students for example the “Transition to High School”

13.3. CLC: Youth Fusion; McGill Mentoring; Un Plante de Tomate

14. Field Trip Approval:

14.1. Daycare Outings: visit to the Atwater Market October 6, travel: take the 107 bus 12:30-3:30; grade 1-6; cost \$3.50; ratio 1:10

MOTION # 9 to approve the outing to the market by Sarah Davey seconded by Natalie Lalonde. In favour 5, opposed 0, abstain 1. Motion passed.

14.2. K Pumpkin Picking: visit to Quinn Farm, travel by school bus, cost \$15/student; ratio 1:5

MOTION # 10 to approve the Kindergarten Pumpkin Picking Trip Oct 24th, 9-1 pm; ratio 1:4 cost \$15; travel school bus; moved by Mary-Anne Fyckes seconded by John Ranger; passed unanimously

14.3. School Board Tournaments: Cross-country Run Oct 17, rain date Oct. 18 travel: school bus; cost \$10; ratio 1:9

MOTION #11 to approve the Cross-Country Run moved by Sarah Davey, seconded by Natalie Lalonde. Passed unanimously

Trips previously approved by the principal, as Governing Board had not yet convened are:

- The Ultimate Frisbee Tournament at Dorset School September 18th
- GMAA Soccer Tournament at Royal Vale September 28th
- Daycare Outing: Bowling September 22
- All trips met the ratio 1:10,

14.4. Fundraisers:

14.4.1. Terry Fox Run: ration 1:9; walk/run the perimeter of the school; supported by Beurling IBO students, and VESPA parents.

MOTION #12 to approve the Fundraiser for the Terry Fox Foundation moved by Natalie Lalonde seconded by Sarah Davey. Passed unanimously

15. New Business:

15.1. Adopt Annual Report: request made to Jessica Jardim to complete the report

- 15.2. Food and Nutrition Consultation** - November 23 deadline
- 15.3. Microwave discussion:** discussion regarding the use of the heating up meals for students who are not in the daycare program; it was pointed out that the time and the volunteers needed to meet the demands would not be possible; the principal is willing to meet any parents with specific concerns; the point was also made the students in daycare are spending an extended day
- 15.4. Nomination to SNAC:**

MOTION #13 John Ranger submitted his nomination to be the representative for the Parents' Committee to attend the monthly meetings in Dorval at the Board level.

- 15.5. Nominate new member to the VES GB:**

MOTION #14 Mary-Anne Fyckes moved that process to appointing a new governing board member follow the order of the alternates picked earlier who will be contacted by Ms Luther, it seconded by Natalie Lalonde. Passed unanimously.

- 15.6. Flowers to be sent:**

MOTION #15 to use some GB funds to send a card & flowers Louise Dorais was moved by John Ranger, seconded by Diane Tierney. Passed unanimously

16. Business Arising:

16.1.

16.2.

17. Reports:

17.1. Principal:

- · **AGA and Curriculum Night** – Took place on the evening of Sept. 7th At the AGA, it was determined that Mr. Valerio and Ms Valente and Ms. Duquette will complete their 2nd year of their two year mandate on GB. By acclamation, Mr. Ranger will be the Parent Committee Rep. at the Board level and Mr. Ranger and Ms. Marie Eve will be entering into their first year of a two year mandate.
- · **New Teachers/Techs**
- **We welcome Jia Yi Wu** – Grade 6 French, Joanna McDonnel – Grade 5 English, Elizabeth Huyer – Music
- **Kenny Stanislaus** – Family School Support Treatment Team
- **We welcome back Dipika Patel** – Grade 5 French, Meghan Louie – Sr. Resource and Pre-k, Leanne Hiller – Phys Ed. and French Resource, Sophie Perrault – Grade 4 – French, Pamela Anzovino – Maternelle,
- · **Attestation day** – September 29th – Numbers to be reported at the next GB meeting. Our enrollment is currently at 251 students
- · **Building Maintenance** – Landscaping maintenance was completed before students returned on Aug. 30th and all Summer cleaning was completed by Sept. 22nd.

- · **Interim Reports** – to go out to families on October 13th, 2017
- · **Homework Zone & School of Music** – Orientation for McGill volunteers has taken place. The program will run for 10 consecutive weeks. 20 students will participate in the Homework Zone program, and 15 students will participate in the School of Music program.
- · **TIPPS Project Year 5** – Executive Functioning among students will be a main focus.
- · **CLSC Nurse and Social Worker** – Evangelia Spiratos is back with us for 1 day a week as our school nurse and Jessica Robertson will continue to be our social worker for .5 days per week.
- · **Socio- Com.** –Natalie Grenier. I have met with Natalie and she will be taking on assemblies and police presence when needed and requested.
- · **School Photos** – October 4th.
- · **Website Updates** – All info. Re: upcoming events can be found on the School's website
- · **Documentation Technician** – 1 day per week (20%) –
- · **Committees** – Members of the VES staff have committed themselves to sitting on a total of 14 committees which includes Committees that range from Culture in Schools to Open House to Student Life. We are very fortunate to have such a dedicated and hardworking staff who are constantly working towards the best that we can offer our VES students.

17.2. **Teachers:**

- **“Math Camp”**: 4 teachers attended the LCEEQ math training this past summer over 4 days; there will be on-going PD throughout the year to sustain the new methods
- **Curriculum Night**:
- **IEP Day**: teachers spent Sept 22 working on the individual educational plans

17.3. **Staff:**

Mary-Anne Fyckes:

- Will be in on Tuesdays
- Planning Remembrance Dance activities
- class visits are scheduled to explain “Social Justice”, “We Families” & “Craft Club”
- 2 grant opportunities which will need GB approval, usually combine the “2 Pots” to apply for a school wide cultural event -

MOTION #16 to ask permission to apply for a grant to cover the cost of the “Celtic Rascallions” who will animate an “Irish Culture” day moved by Diane Tierney, seconded by John Ranger. Passed unanimously

Diane Tierney:

- 16 integration aides on staff this year school based intercultural committee

17.4. **Daycare:**

- none

17.5. Regional Parent Representative:

- Meeting was held the same night as our Governing Board

17.6. Community Representative:

- none

17.7. Commissioner: Commissioner's Report August 28th, 2017

Absence of a Commissioner to Council Meetings

Section 193 of the Act Respecting School Elections stipulates that the Council of Commissioners may, in due time, decide that a commissioner's term does not end following his failure to attend three (3) consecutive regular meetings of the council for serious reasons beyond his control, that cause no prejudice to the electors of the school board or the commissioner's electoral division. Therefore, a resolution was passed not to end Suanne Stein day's mandate due to a medical absence.

Designation of an Assistant Director General to Exercise the Functions and Powers

of the Should the Director General be absent or unable to act Assistant Director General Thomas Rhymes was designated to exercise the functions and powers of the Director General from January 1, 2018 to December 31, 2018.

Assistant Director General Carol Heffernan be designated to exercise said functions and powers, from January 1, 2019 to December 31, 2019.

Electoral Divisions – School Elections 2018

The document entitled Lester B. Pearson 2018 Electoral Divisions Descriptions, dividing the territory of the School Board into 12 electoral divisions for the school elections to be held on November 4, 2018, was adopted.

Special Needs Advisory Committee – Composition

Effective August 28, 2017, the composition of the Special Needs Advisory Committee is as follows:

- A. 13 parents of HSSSMLD students, designated by the Parents' Committee (these parents shall constitute a majority of the members of the SNAC);
- B. Representatives designated by their respective associations and selected from among the persons who provide services to these students:
 - 1 representative of the teachers;
 - 1 representative of the non-teaching professional staff;
 - 1 member of the support staff;
- C. 1 representative selected from among organizations which provide services to these students, designated by the Council of Commissioners after consulting with those organizations;
- D. 1 in school administrator designated by the Director General.

Entente with Hors Réseau Schools

That the Director General of the School Board be authorized to sign the agreement between the Lester B. Pearson School Board and each of the following schools: Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School for the 2017-2018 school year for, and on behalf, of the Lester B. Pearson School Board.

Executive Committee Composition

Effective August 28, 2017, the following Commissioners be designated as members of the Executive Committee until November 2018:

Commissioner Martin Sherman as Chair;

Commissioner Craig Berger as Vice-Chair;

Chair Suanne Stein Day as a member;

Commissioner Eric Bender;

Commissioner Mary Ann Davis;

Commissioner Domenic Pavone;

Commissioner Laura Derry; and

Parent Commissioner Frank Clarke

Food and Nutrition Policy – Consultation Launch

THAT the draft consultation document entitled Food and Nutrition Policy be distributed to the consultative partners of the Lester B. Pearson School Board during the week of August 28, 2017, with responses to be returned to the Secretariat no later than November 24th, 2017.

Policies and By-law Review 2017-2018

WHEREAS, at its meeting of August 21, 2017, the Executive Committee recommended that the Council of Commissioners assign the review of the following policies and by-laws to the appropriate committees:

THAT the review of the Extra-Curricular Activities and Field Trip Policy be directed to the Programs and Services Committee.

THAT the review of the Teacher Performance Enhancement Policy be directed to the Human Resources Committee.

THAT the review of By-Law 1.5: Rules of Internal Management of the Council of Commissioners and the Executive Committee be directed to the Governance and Ethics Committee.

THAT the review of By-Law 2: Delegation of Functions and Powers to the Director General be directed to the Administration and the Executive Committee.

Designation of LBPSB Delegate and Substitute to the CGTSIM

Effective August 28, 2017, Commissioner F. di Bello be designated as delegate of the Lester B. Pearson School Board (LBPSB) to the Comité de gestion de la taxe scolaire de l'île de Montréal (CGTSIM); and Commissioner M-A Davis be designated as substitute delegate of LBPSB to the CGTSIM (Comite de la gestion de la taxe scolaire de l'île de Montreal).

At the Executive meeting held August 21st

The Committee approved the Food (Snack) Program budget in the amount of \$45,000.00 for the 2017-2018 school year.

The Committee approved the Milk Program budget in the amount of \$90,000.00 for the 2017-2018 school year.

Thank you;
Mary Ann Davis
Commissioner Ward 1

18. Question Period:

19. Varia:

19.1. A donation for the library with regards to shelving, Roy Valerio is looking to facilitate this donation, he will contact Mrs. Luther

20. Date of Next Meeting: November 23, 201

21. Adjournment:

MOTION #17 Be it resolved that the meeting be adjourned moved by John Ranger seconded by Diane Tierney. Carried unanimously