

**Verdun Elementary School Governing Board Meeting
December 6, 2016 at 5:35-7:30 PM**

Present: Sandra Luther; Mary Anne Fykes; Natalie Lalonde; Kim Dyer; Louise Dorais; Diane Tierney; John Ranger; Jessica Jardim; Chris Mavritsakis; Amber Valente; Roy Valerio; Sarah Davey

Regrets: Kim Duquette; David Lefneski; Tracey Brenie

1. Welcome:

1.1. Community Reps: David Lefneski and Tracey Brenie send their regrets

2. Additions to the Agenda

2.1.

3. Approval of the Agenda:

MOTION #11: Motion to approve the agenda moved by Sarah Davey seconded by Kim Dyer. Carried unanimously

4. Corrections/Approval of minutes: November 2016

4.1. Section 9.1 babysitting to be reimbursed up to \$15 rather than \$25

4.2. Section 12.2 correction to read "it has begun"

4.3. Section 16.4 correct to say "motion to be put forth" and typo "various"

4.4. Add Mary Anne Davis to "present"

MOTION #12: Motion to approve the minutes and corrections from the November 2016 meeting moved by Diane Tierney seconded by Natalie Lalonde . Carried unanimously

5. Correspondence:

5.1. Share the Warmth: confirmation of the Holiday Breakfast, will provide us with pancakes, syrup, beans

5.2. CCS/AFC/Mission: Health & Wellness Exhibition was held in our gymnasium November 30th, it was a great success

5.3. Council of Commissioners: Council statement to the public presented

5.4. Holiday Newsletter: sent out to VES families and website updated

6. Field Trip Approval:

6.1. Daycare Outings: none

6.2. Homerooms:

- 6.2.1.** Mrs. A would like to bring the Sr students carolling to the Seniors residence Manoir on the corner of Woodland and Wellington; ratio 1:10, walk down from the school on the afternoon of the 22nd.

MOTION # 13 to approve the trip moved by Kim Dyer seconded by Diane Tierney; passed unanimously

- 6.3. Fundraisers:** Christmas Bazaar December 21st, raise funds for end-of-the-year Cycle III trip

MOTION #14 to approve the Fundraiser for the Cycle III end-of the-year trip moved by Kim Dyer seconded by Diane Tierney passed unanimously

- 6.4.** The Inter-Cultural Advisory Committee offers the spiritual animator \$500 to help subsidize a school-wide cultural event. This year Mary Anne Fykes is looking to organize an Aboriginal Day. Total cost is \$2500, so far \$300 has been acquired, as well as, grants will be written for an entrepreneurial projects to cover the remainder of the costs; planning for late spring; looking to partner with the Rising Sun daycare

MOTION #15 to approve the application for the monies to offset the cost to the school to organize an Aboriginal Day moved by Louise and seconded by Natalie passed unanimously

7. New Business:

- 7.1. Daycare Budget:** Louise Dorais presented the November Revised Budget

MOTION #16 moved by Mary Anne Fykes seconded by John Ranger passed unanimously

- 7.2. Verdun Elementary School Budget:**

**VERDUN ELEMENTARY SCHOOL GOVERNING BOARD RESOLUTION
TO ACKNOWLEDGE RECEIPT OF THE NOVEMBER REVISED BUDGET
SCHOOL YEAR 2016-2017**

WHEREAS school board procedures state the principals/centre directors propose and governing boards adopt the "November revised" budget for the current year prior to December 12th, and

WHEREAS the school board template includes the prior year actual financial information to assist in the preparation of the November revised budget; and

WHEREAS the governing board of VERDUN ELEMENTARY SCHOOL has reviewed the 2015-2016 financial statements showing revenues of \$73,354 and expenses of \$63,086 and giving a net result of 10,269 and a cumulative non reserved surplus as at June 30th 2015 of \$1,570 and

WHEREAS the governing board has reviewed the 2016-2017 In Trust account; and

WHEREAS the governing board of VERDUN ELEMENTARY SCHOOL has reviewed the proposed 2016-2017 November revised budget as submitted by the principal at the December 6, 2016 governing board meeting, showing revenues of \$62,960 and expenses of \$62,960 and giving a budgeted net result of \$ 0

MOTION #17 WHEREFORE BE IT RESOLVED that, on a motion by Louise Dorais, seconded by Diane Tierney, that the November revised budget for the 2016-2017 school year be accepted.

7.3. Strategic Plan/School Success Plan: Bill 105 there are amendments to the Education Act, the school will be working towards an educational project in the interim we will be following the goals from our school success plan; As of December 23 the Parent Commissioners will have the right to vote

8. Business Arising:

8.1. Adopt GB Annual Report: Ms Luther has been in contact with Ms Mylene Allard in order to obtain the report in January of the new year

9. Reports:

9.1. Principal:

- A huge and heartfelt thank you to our staff members, Ms. Mary Ann Davis, Ms. Mary-Anne Fyckes and our many individual and community partners for the generosity and support of our Holiday Basket Campaign. With the help of all, we have been able to sponsor all of our families who expressed a need in our community.
- Holiday Activities have been planned for the month of December. The Westwood Sr. performance will take place on Dec. 14th where they will also serve lunch to our entire school community. Our Holiday Concert will take place on the afternoon of the 16th and the VES Annual Bazaar will be held on the 21st. The 2016 year will end with a school-wide breakfast compliments of Share the Warmth, and a visit from Santa himself!!
- Information concerning all events and meeting for the month of December was sent out to families via email and "kiddie" mail and can be found on the Verdun Elementary website.

- The principal of Riverview Elementary, Ms. Debi Dixon, was very pleased and appreciative to hear the VES GB and community wish to support them in their campaign to deal with traffic issues around their school. Although Ms. Dixon stated that at this time, they do not have a petition started, she indicated that she would keep us informed as to how we may help.
- Homework Zone (McGill University) will resume again in January for 10 weeks. Student participation will be based on teacher recommendation. Parent permission forms will be sent upon organization start-up of the program.
- McGill Speech-Language Pathology students will continue their project re: Phonological Awareness. All students will be supervised by our SLP, Alyssa Ohberg.
- McGill Drama Therapy students will continue working with our Resource Department and teachers in the month of January. They will co-lead groups of students and work with individuals who have received parental permission under the supervision of Ms. Sullivan, Mrs. Luther and Ms. Louie.
- Open House will be on the evening of January 26th. Staff members have already begun preparing. The topic will further discussed at the Verdun Community Ties meeting that will take place on Dec. 7th at Beurling Academy.
- Extra-curricular activities are up and running and are quite varied in their scope. Current activities include: The kick-start program (soccer skills training) and recess and lunch, basketball, ball hockey, soccer, yoga, board game and lego clubs, as well as craft and knitting club. Thank you to all who devote your time and energy in helping to create a support and engaging environment.
- Registration begins in January - Siblings – Jan. 16th – Jan. 20th, Grade 6 – Jan. 24th, Registration Week – Jan. 30th, Re-registration Forms – Feb. 13th

9.3 Teachers:

- Transition to High School program has ended, once again a success
- Audio Visual Project from Fusion Jeunesse with cycle III, grade 3, grade 1, and Kindergarten with Natalie has begun, and is on a break until the new year
- Cycle III Bake Sale great success, raised \$676.36
- PD event at Lakeside Academy, heard Michael Ugar talk about building resilience
- McGill and Concordia Student teachers have finished their practicums
- VES participated at the Health and Wellness Fair November 30

9.2. Staff

Mary Anne Fykes:

- Planning of Aboriginal day in late spring ... date to follow
- \$345 for SBIP already received
- IAC application for \$500 needs approval
- Entrepreneur Grant deadline Dec 12 all are encouraged to apply
- Christmas Baskets all organized delivery spread out as of Dec 16
- Social Justice initiatives 5 members from grade 5/6 Mrs. Luther will invited to attend meeting for their presentation DEC 16 and will follow the appropriate approval path.
- Friday craft club going well ... we are corking now and we have painted rocks.

9.3. Daycare:

- Nothing to report

9.4. Regional Parent Representative:

- Submitted the Parents' Committee Annual Report to the chairperson of the board
- Seeking a letter of support for requesting the new initiatives
- Roy Valerio has graciously accepted to be the alternative representative
- The Special Needs Advisory Committee SNAC is seeking out a representative from each GB to be able to speak for the committee and report back to the GB Roy Valerio has agreed to meet with the chair of the committee
- As of December 2 the Parent Committee will curate a summary of each meeting

9.5. Community Representative:

- none

9.6. Commissioner:

Commissioner Report November 28th-2016: Mary Ann Davis

Administrative Staffing – Status Changes for 2016-2017 (Head Office, In Schools and Centres)

- THAT the following changes be made, effective November 29, 2016:
- Charbel Mourad, Coordinator of Business Solutions Department (Permanent Status)
- Valeria Forgetta, Assistant Director of Financial Services (Permanent Status)
- Eric Olsthoorn, Coordinator of Student Services (Permanent Status)
- Marie-Ève Claude, Assistant Director of Student Services (Permanent Status)
- Christopher Fuzessy, Director of Schools Region 2 (Permanent Status)
- Steven Colpitts, Director of International Studies Program (Permanent Probationary Status)
- France D'Aoust, Director of Finance (Permanent Status).

Ethics Commissioner Report and Statement

- I will discuss Council's statement concerning the Ethics Commissioner Report and respond to any questions the Governing Board may have during the Governing Board meetings.

Policy on Safe and Caring Schools – Adoption of Amendments

- The policy was formally adopted by resolution with amendments. I invite you to go read it on our website.

Emergency Preparedness Policy – Adoption of Amendments

- The policy was formally adopted by resolution which includes amendments.

Entente with Hors Réseau Schools

- The Council of Commissioners approved the agreements between the Lester B. Pearson School Board and each of the following schools: Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School for the 2016-17 school year.

Delegation of Powers to the Executive Committee

- Effective December 14, 2016
In accordance with section 174 of the Education Act of the Council of Commissioners of the Lester B. Pearson School Board, the following powers are delegated to the Executive Committee:
 - Approval of commissioners' expense accounts
 - Approval of funds for commissioners' conferences/symposium attendance
 - Approval of expenses/contracts between \$50,000 and \$250,000 before tax
 - Approval of milk and food contracts for schools in milieux défavorisés
 - Approval of allocation of funds to Governing Boards, Parents' Committee, Special Needs Advisory Committee and Central Students Committee
 - Approval of Governing Board composition

Group Purchasing Plans

- approval be given for the Lester B. Pearson School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan (Supplies and Travel) for the 2017-2018 school year for the above mentioned products, subject to the rights of withdrawal as defined in said plan.

Verdun Community – Le Grand Potager Project

- Verdun organizations have come together in a Food Security sub-committee called Grand Potager. Council voted on a resolution that would send a letter of support for this wonderful project which includes, food security education, greenhouses, urban gardening.
- The code of ethics will be revisited and rewritten by two subcommittees made up of a sub committee of commissioners
- UPAC has been involved as part of the process from last spring to investigate any irregularities

10. Question Period:

- 10.1.** Statement made by John Ranger regarding transparency of the existing framework, looking for greater accountability he would not like his comments regarding the situation in the news about LBPSB be confused with his support of the school.

11. Varia:

- 11.1.** A donation for the library with regards to shelving, Roy Valerio is looking to facilitate this donation, he will contact Mrs. Luther

- 12. Date of Next Meeting:** January 24, 2017 at 5:30
February 16, 2017 at 5:30

13. Adjournment:

MOTION #18 Be it resolved that the meeting be adjourned moved by Louise Dorais seconded by Diane Tierney. Carried unanimously